

Date _____

**The Kent Rotary Club
Organization Request for Charitable Giving Funding**

Please respond in detail to the following inquiries.

Organization Name:

Address:

City:

State:

Zip

Primary Contact:

Contact Phone:

Contact Email:

Name of the Program:

Request Amount:

Total Project Budget:

1) What is the primary goal of the Project?

2) If a contribution is granted, what specifically will it be used for?

3) How will you measure the success of your Program?

4) Why is this not covered by your regular budget?

5) Will there be ongoing expenses?

6) If your Program is funded, how will you promote Rotary's support?

Please accompany this inquiry with any literature that you believe will give the Kent Rotary Club a complete understanding of your organization, and this specific project.

Please return this form by fax to 253-302-8520

Guidelines For Contributions from Community Service

Here are guidelines we have established for our Committee to make grants

1. All funding must directly benefit the community of Kent
2. No funds will be used for operating expenses
3. Requests will avoid partisan political involvement or the funding of teaching or advocacy of religious doctrine.
4. Funding must be for an organization and not for specific individuals
5. Funding projects will be limited to one year. An additional request may be made the following year
6. A means should be provided for recognizing Rotary's involvement in funding the program
7. Awarding of funds approved will be made at a regularly scheduled meeting to a representative of the organization being funded.